**Q11)** Put the words in the correct order to make questions.

1. time/you/up/what/have/get/do/to/?
2. job/wear/have/in/uniform/you/your/to/do/a/?
3. books/have/many/you/buy/so/why/did/to/?
4. States/ visa/get/to/to/go/you/do/have/a/the/to/?
5. John/does/pills/take/often/his/how/have/to/?

**Q12)** Put the lines in a letter in the correct order.

 January 13th

Dear Reception

* Could you possibly check if this is so?
* The service was superb and the food delicious!
* I have lost a pair of brown trousers, which I think I left in the wardrobe of my room.
* We had a very pleasant stay.
* I look forward to hearing from you.
* Many thanks for the weekend break that my wife and I enjoyed at your hotel recently.
* We hope to visit your hotel again soon.
* I would like to ask you a favour.
* I would be most grateful.

 Yours sincerely

 **JACK Higgins**