

المستخلص

فريال حسن وادي. التخطيط لوضع سياسة التنقية والاستبعاد في مكتبتي كلية الطب والصيدلية بجامعة بغداد (رسالة ماجستير). _الجامعة المستنصرية : كلية

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.This study aims at setting up standards for sorting and elimination of the scientific collections in the libraries of the college of medicine and the college of pharmacy at Baghdad university. The process of sorting and elimination of the collection represents one of the essential elements of developing the library collections in addition to the process of evaluating the collections that the libraries make periodically and constantly In order to maintain the strength of these collections and strengthening their weakness by using the standards of sorting and elimination of what lapsed of time in their information or in their age. The process of sorting and elimination is considered as one of the important and necessary processes for libraries in general and the scientific libraries in particular. The study used the survey procedure and depended on the tools of collecting data represented by the questionnaire spread among the students of the under graduate studies for the two libraries whose number is (٨٧٦) questionnaires and those spread among the post graduate students in the two libraries is (١٥) questionnaires and those spread among the faculty members in the two libraries is (٢٦) questionnaires in additional to interviewing the Librarians in the circulation in both libraries. The questions contained (١٣) questions and a list of standards that the study depended on and

were agreed upon by a committee of specialists represented by professors from the department of information and libraries.

The study reached at the most important finding as follows:

- ١- There isn't any written policy of the standards of sorting and eliminating collections in both Libraries, therefore a work plan should be made and written and which is clear after getting some agreements from the high administration of the institution to defend a certain argument, and it is favoured that the proposed plan should have an appendix to modify it.
- ٢- There aren't any former studies or efforts to evaluate the library collections and this will lead to a defect and a disorder in the library collection and a weakness in fulfilling the user's need for whose service the library was established.

The study gave a number of recommendations as follows:

- ١- the necessity of maintaining and preserving the library collection by periodic review for the process of sorting and elimination.
- ٢- It is favoured that a whole list of the eliminated materials of the library is being published before getting rid of them for the users or for the professors by the way of sending them to related colleges and universities in addition to publishing them in the library itself.

